

Account Record – ILLUSTRATIVE ONLY**This was the Account record used in the 1996 RFP.****Final record layout will be provided in the final RFQ if issued.**

Each account received from the IRS will start with a byte count. The following fields describe the composition of the Record ID.

NOTE: The Contractor may receive multiple records for an account TIN. Each TIN may have only one assessment per MFT and tax period. If one assessment is recalled for a TIN, all assessments for that TIN will be recalled. It is the Contractor's responsibility to cum the aggregate balance of each record to arrive at a total balance due for each account TIN.

<u>Identification</u>	<u>Length</u>	<u>Description</u>
Byte Count	4	Numeric Value = 0268
TIN	9	Alphanumeric Taxpayer Identification Number May be either Social Security Number (SSN) or Employer Identification Number (EIN)
TIN Type	1	Alphanumeric 0 = Valid SSN 2 = EIN
File Source	1	Numeric 1 = SSN 2 = EIN
Secondary SSN Spouse	9	Alphanumeric Social Security Number (SSN) of Zero fill if no secondary ssn.
Name Line 1	35	Alphanumeric Taxpayer's name Allowable special characters are: space, hyphen (-) and plus (+)

<u>Identification</u>	<u>Length</u>	<u>Description</u>
Name Line 2	35	Alphanumeric In care of Addressee, or address continuation. Allowable special characters are space, plus, slash, hyphen and percent. May be blank.
Address	35	Alphanumeric Allowable special characters are space, slash, hyphen and Literal "NONE"
City	22	Alphanumeric Allowable special character is space.
State	2	Alpha (Standard Postal State Abbreviations)
Zip	12	Numeric (left-justified). 1st 5 digits mandatory. Remaining may be blank or zero filled.
MFT	2	Alphanumeric 01 = 941 02 = 1120 10 = 940 30 = 1040, 1040A, 1040EZ
Tax Period	6	Numeric YYYYMM
Aggregate Balance	13	Numeric Leading zeros with two decimal places.
30 Day INTST	13	Numeric Leading zeros with two decimal places.

<u>Identification</u>	<u>Length</u>	<u>Description</u>
Type/Assessment	1	Numeric 1 = IMF Suspended(Queue) 2 = IMF Suspended(Deferred) 3 = IMF Unable to Contact 4 = IMF Unable to Locate 5 = BMF Suspended(Queue) 6 = BMF Suspended(Deferred) 7 = BMF Unable to Contact 8 = BMF Unable to Locate
Source/Assessment	2	Alphanumeric 00 = Source of assessment value
Lien Indicator	1	Alphanumeric 0 = No Lien Data Present 6 = Regular Lien Data Present 7 = Refiled Lien Data Present
CSED	8	Numeric Collection Statute Expiration MMDDCCYY
Undelivered Mail Indicator	1	Alphanumeric Undelivered Mail 1 = yes 0 = no
Status at Selection	2	Numeric 23 = Deferred 24 = Queue 53 = Uncollectable
Contractor Number	1	Numeric 1 = Company A 2 = Company B 3 = Company C 4 = Company D 5 = Company E
Date to Contractor	8	Date Original date sent to Contractor. MMDDYYYY

<u>Identification</u>	<u>Length</u>	<u>Description</u>
File Indicator	1	Alpha N = New U = Update R = Recall S = Status Change
Update/Recall Date	8	Date MMDDYYYY Mandatory if file indicator is equal to U or R.
Payment Amount	13	Numeric Leading zeros with two decimal places. Zero fill if the file indicator is not U or payment has not been received.
Payment Date	8	Date MMDDYYYY Zero fill if the file indicator is not U or payment has not been received.
District Office Code	2	Numeric
Age in Condition	5	Numeric 00000 = Age in condition value
Bad Check Date	8	Date MMDDYYYY Zero fill if the file indicator is not U or payment is dishonored by the bank.
Record Terminus		Carriage Return

Glossary of Terms

AGE IN CONDITION - The amount of time in days the account has been in the current condition.

AGGREGATE BALANCE - This is the total assessed uncollected and accrued amount that is currently owed by the taxpayer on the account.

BMF - Business Master File.

CASE - Each assessment identified by TIN, MFT, and Tax Period.

CSED - Collection Statute Expiration Date. The final date any balance due on the account may be collected.

DEFERRED - No collection being taken at this time.

DISTRICT OFFICE - Two digit numeric code for the IRS office that would have responsibility for this account.

EIN - Employer Identification Number.

ENTITY - TIN, Name and Address data.

FILE SOURCE - A single digit which designates the Master File on which this account resides: 1 = Individual Master File (IMF), 2 = Business Master File (BMF).

IMF - Individual Master File.

MFT - Two digit number that represents the Master File Tax Account Code: 01, Form 941, Employer's Quarterly Federal Tax Return; 02, Form 1120, U.S. Corporation Income Tax Return; 10, Form 940, Employer's Annual Federal Unemployment Tax Return; 30, Forms 1040, 1040A and 1040EZ, U.S. Individual Income Tax Return.

MODULE - Each assessment identified by TIN, MFT, and Tax Period.

QUEUE - Holding area for accounts that have been filed and assessed, but not assigned for collection assignment.

SSN - Social Security Number.

SOURCE OF ASSESSMENT - Two digit number used to identify the major cause of the assessment.

TAX PERIOD - Filing period of the specific account in YYYYMM. YYYY = Year, MM = Month.

TIN - Taxpayer Identification Number. Nine digit numeric code. Each TIN may have only one assessment per MFT and tax period.

TIN TYPE - A single digit which identifies type of taxpayer identification number: 0 = Valid Social Security Number (SSN), 2 = Employer Identification Number (EIN).

TYPE/ASSESSMENT - Status of the account at the time of selection.

UD INDICATOR - IRS has had a notice returned as undeliverable for the account.

30 DAY INTST - This is the total assessed uncollected and accrued amount that is owed by the taxpayer on the account thirty days past the date sent to the Contractor. This amount will be used as a payoff figure.

NOTE: THIS IS ILLUSTRATIVE ONLY, THE FINAL RECORD LAYOUT WILL INCLUDE A BREAKDOWN OF TAX, PENALTY, AND INTEST FOR EACH TAX PERIOD AS WELL AS RECENT PAYMENT ACTIVITY PRIOR TO PLACEMENT.